

MASCOUTAH PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
MARCH 18, 2025

The Board of Trustees of the Mascoutah Public Library held its regular meeting at the library on March 18, 2025 at 6:15 p.m.

Trustees present were Nancy Larson, Roger Grodeon, Frank Bandre, Scot Erickson, Suzy Friederich, Jordan Rehfeldt, Kay Connolly and Merly Friedland; absent was Wayne Wilhelm. Also present was Library Director Joel Pikora.

President Nancy Larson presided and Merly Friedland recorded the minutes.

Additions to Agenda – Retirement of Trustee Roger Grodeon.

Public Comments – None

The minutes of the regular board meeting held on January 21, 2025 were approved as written. *(Motion by Frank, second by Jordan)*

The minutes of the special board meeting held on February 18, 2025 were approved as written. *(Motion by Kay, second by Roger)*.

Financial Report: Frank presented the Balance Sheet as of February 28, 2025, the statements of income and expenses for the months of January and February, 2025 and the (10-month) year to date period from May 1, 2024 to February 28, 2025. It was noted that we received \$28,000 from Project Next Generation Grant. A review of the statements indicated that income and expenses are generally within budget; we continue to maintain a positive cash flow and a healthy balance sheet.

The Board unanimously approved the above financial statements and ordered that the same be filed for audit. *(Motion by Suzy, second by Roger)*

Personnel Committee Report: The Committee met on March 6, 2025.

On behalf of the Committee, Nancy presented in detail, and recommended for Board approval, a proposed salary schedule for the library staff for FY 2025-26, totalling \$264,596. There was a review of the current Library Salary Schedule for each staff position, along with their levels, duties, education and experience. Joel expressed great satisfaction with the staff performance and could not be more pleased with the efficiency in delivering quality service to our patrons.

After discussion, the Board approved by unanimous voice vote, the recommendation of the Personnel Committee, to adopt the proposed salary schedule for FY 2025-26 in its entirety, as presented. *(Motion by Suzy, second by Scot)*

Personnel Committee Report – continued: On behalf of the Committee, Nancy submitted and recommended for Board approval, a proposed slate of Officers and Standing Committees for Fiscal Year 2025-26.

Officers : Nancy Larson, President; Scot Erickson, Vice President; Merly Friedland, Secretary; Frank Bandre, Treasurer.

Building & Grounds: Wayne Wilhelm, Chairman; Members: Suzy Friederich, Scot Erickson and Joel Pikora.

Finance: Frank Bandre, Chairman; Members: Merly Friedland, Casey Hoercher (pending confirmation of appointment by City Council) and Joel Pikora.

Policy: Wayne Wilhelm, Chairman; Members: Jordan Rehfeldt, Kay Connolly and Joel Pikora.

Personnel: Nancy Larson, Chairman; Members: Kay Connolly, Scot Erickson and Joel Pikora.

The Board approved by unanimous vote, the recommendation of the Personnel Committee, to accept the slate of officers and standing committees for FY2025-26, as presented. *(Motion by Kay, second by Frank)*

Building Committee Report: The Committee met on March 10, 2025.

Pro-Alarm LLC – Submitted a quote of \$4,995 for the installation of Proalarm Security Camera. The CCTV system addition consists of 3 analog 5mp cameras, 4 IP cameras and one POE switch to be hooked into the existing DVR.

After discussion, the Board approved, by unanimous voice vote, the amount of \$4,995 for the installation of pro-alarm security camera. *(Motion by Suzy, second by Kay)*

The Committee gave an update on the Martin Glass Display Case Project.

Director’s Report: Please refer to the Director’s written report for the March 2025 Board Meeting relating to operations and activities since the last meeting, the comparative Library Circulation for January/February 2024 versus January/February 2025, Non-Resident Registrations and Library Programming Report for January/February 2025.

At the Director’s request, the Board unanimously agreed to close the library on Friday, March 28, 2025, as needed to complete the Shelving Project.

Activities slowed down somewhat during the past two months due to bad weather and illness impacting staff and patrons. A couple of ongoing projects were completed, being the installation of our new door sensor from FacilitySight and bringing the new website fully live and functional.

Director's Report – continued:

We have two grant proposals for the next fiscal year, being the digitization grant through the State Historical Records Action Board and the Library Construction Grant from the State Library. The State Library is not opening Project Next Generation Frant for FY2025-26 due to uncertainty in federal funding.

Reminder – The Statements of Economic Interests for 2025 are due shortly, with final due date of May 1, 2025. Please let Joel know if you need assistance in filing and provide him with a copy of you filed document for the office files.

Old Business: Teen Room Remodel – FMGARCHITECTS submitted a quote of \$3,000 for professional and design services. After discussion, the Board approved by unanimous voice vote the said quote. *(Motion by Scot, second by Frank)*

New Business: Proposed Amendment to Library Bylaws, Article II, Mission, Vision & Object. The approved by unanimous vote, the proposed amendment, as presented. *(Motion by Frank, second by Kay)*

Schedule of FY2025-26 Regular Meeting Dates – The Board approved by unanimous vote, the meeting schedule, as presented. *(Motion by Suzy, second by Jordan)*

The Director presented a historical chart of non-resident fee calculations from FY92-24. After discussion, the Board approved by unanimous vote, to set the Non-Resident Participation for FY25-26 at \$166. *(Motion by Kay, second by Suzy)*

Discussion None

Appreciation and Thanks Led by President Nancy, the Board expressed great thanks and appreciation to retiring Trustee, Roger Grodeon, for 41 years of dedicated service as Library Trustee. A gift, along with best wishes for a happy retirement, was presented by the Board. Never goodbye... so long for now, Roger! We will miss you.

Adjournment There being no further business, President Nancy declared the meeting adjourned at 7:15 p.m. The next Board Meeting will be at the Library on May 20, 2025 at 6:15 p.m.



Merly T. Friedland
Secretary